

NCRFU Roster Management Policy

- Clubs participating in NCRFU competitions will maintain a Roster Management Binder to include eligibility relevant information for each player on their rosters. That information will include government issued identification cards and documentation of residency/immigration status.
- Clubs participating in NCRFU competitions will complete CMS rosters the night before a match so traveling clubs have accurate rosters to print. In any event, the CMS entries will be updated and finalized prior to kickoff. CMS match reporting information, including, scoring, disciplinary matters and substitutions, will be entered no later than 9 pm on the second day following a match.
- Clubs will exchange rosters and binders prior to kickoff. Such exchange to be witnessed by the Match Official. The Match Official shall not be required to make any judgement of the accuracy of rosters, only to be witness that an exchange took place.
- After the match has concluded, both teams and the match official should sign the Running Score Form, Player Movement/Substitution Form, and the Roster Form(s). Both clubs should be sure to have plenty of blank copies of the Running Score Form, Player Movement/Substitution Form and the Roster Form in their team management notebooks at all times. Home Club should take signed copies, mark on them “Binder exchange yes or no” and forward to division rep.
- If a question about eligibility or identification arises, the Club questioning should submit photo/video of player in question playing in the match to Competition Committee no later than 48 hours after kickoff. The player in question must submit valid identification within 24 hours of notice.